



## Experiential Learning Process: ULN Partners

### What is the University Leadership Network (ULN)?

ULN is a nationally recognized incentive-based scholarship program at The University of Texas at Austin that helps students excel academically, develop into leaders, and graduate in four years. Many students in ULN are the first in their family to attend college, and all have high financial need. Every year, 500 incoming students are invited to participate in this four-year program that encourages leadership, university service, and experiential learning.

The goal of the program is to provide meaningful opportunities and training for students with high financial need to increase their preparation for future employment. Your partnership with us enables our students to develop key transferable skills that employers look for upon graduation.



---

### Partner Benefits

Hosting a ULN student provides them the opportunity to grow professionally while positively impacting your organization for at least 10 hours per week. ULN students participate in ongoing professional development programming and arrive at your workplace ready to apply the skills they are learning. ULN also offers an Experiential Learning team that provides direct support to ULN Partners and can assist with your questions or concerns.

### Partner Hosting Options

You may recruit second-, third-, or fourth-year ULN students to participate in experiential learning opportunities during the fall, spring, or summer semesters. You may provide a paid or unpaid opportunity. If you are offering an unpaid opportunity, students are required to complete 10 internship hours per week. If you are offering a paid opportunity, students may work at least 10 hours per week, but we encourage students to not exceed 20 hours per week if they are taking a full course load. We fully support opportunities that are able to pay students for their work.

### Partner Expectations

In order to ensure a smooth and beneficial process for you and your ULN student, ULN Partners provide weekly supervision sessions and must attend a brief training on being a ULN Partner prior to the start date for your ULN student. This training is designed to establish expectations, provide helpful tips and tools for working with and supervising your ULN student, and answer your questions. We also require an end-of-semester evaluation to provide your ULN student meaningful feedback on their professional growth. This ultimately benefits you as well, as you can set expectations and guidelines for their growth and performance at your workplace for the following semester.



## Potential Student Experiences

**On and Off-Campus Internships:** Students apply for paid or unpaid internships through [HireUTexas](#). Per the Fair Labor Standards Act, ULN interns may not volunteer with your organization if there are other individuals who are being paid for the same types of services (i.e. identical job tasks). In order to comply with Fair Labor Standards, please offer ULN students in this situation a paid opportunity.

**Undergraduate Research:** Students engage in faculty-led and independent research on or off campus.

**Experiential Degree Requirements:** Students may be required to complete an internship, fieldwork, or practicum component for their degree. All of these experiences fulfill their experiential learning requirement.

## Timeline

If you are recruiting for an on- or off-campus internship, please submit your opportunity on [HireUTexas](#) by February 1, 2021, to recruit students for the 2021-2022 academic year. See the submission guide for more detailed instructions.

We encourage you to participate in the ULN Experiential Learning Expo on March 10, 2021. The Experiential Learning Expo provides you a chance to discuss your experiential learning opportunities with current ULN students. Registration begins January 4, 2021 via [HireUTexas](#).

Students are required to submit all applications by March 12, 2021. We encourage you to interview all potential candidates and to make formal offers between April 5, 2021, and April 16, 2021. Candidates may receive multiple offers, so please allow them time to consider their offers and make the best choice. If you are experiencing a challenge in filling your position, please contact the Experiential Learning team at [ulninternships@austin.utexas.edu](mailto:ulninternships@austin.utexas.edu) to discuss your recruitment options.

If you are recruiting for an undergraduate research opportunity, we encourage you to also submit your opportunity on [HireUTexas](#) by February 1, 2021, and to follow the same timeline as employers recruiting for on- and off-campus internships. However, if you decide to recruit undergraduate research assistants after this point, you are welcome to work directly with interested students to develop a time table that makes sense for your organization.