



OFFICE OF THE FACULTY COUNCIL  
THE UNIVERSITY OF TEXAS AT AUSTIN

P. O. BOX 7816 • Austin, TX 78713-7816  
(512) 471-5934 • Fax: (512) 471-5984 • <http://www.utexas.edu/faculty/council>

February 26, 2019

Provost Maurie McInnis  
The University of Texas at Austin  
MAI 201  
Campus Mail Code: G1000

Dear Provost McInnis,

Enclosed for your consideration and action is the addition of new instructor titles to the criteria used to determine voting members of the General Faculty in the *Handbook of Operating Procedures 2-1010 General Faculty Membership* (D 16925-16927).

The Faculty Council approved this legislation on a no-protest basis on February 25, 2019.

Following your review, please provide your recommendations for approval or disapproval to President Fennes. Final approval resides with his office.

Let me know if you have questions or if I can provide other information concerning these legislative items.

Sincerely,

Alan W. Friedman, Secretary  
General Faculty and Faculty Council  
The University of Texas at Austin  
Arthur J. Thaman and Wilhelmina Doré Thaman Professor of English and Comparative Literature

AWF:dlr  
Enclosure

cc: Jim E. Davis, Vice President for Legal Affairs  
Carlos Martinez, Chief of Staff, Office of the President  
Susan Lamborghini, Assistant to the Chief of Staff, Office of the President  
Cynthia M. Sanchez, Executive Associate, Office of the President  
Michelle George, Administrative Manager for Faculty Affairs, Provost's Office  
Beverly Hurst, Executive Assistant, Office of the Vice President for Legal Affairs  
Dene Coles, Executive Assistant, Office of the Vice President for Legal Affairs  
Betty Brooks, Policy Program Manager, University Compliance Services

## DOCUMENTS OF THE GENERAL FACULTY

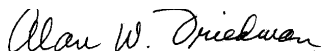
**ADDITION OF NEW INSTRUCTOR TITLES TO THE CRITERIA USED TO DETERMINE VOTING MEMBERS OF THE GENERAL FACULTY IN THE *HANDBOOK OF OPERATING PROCEDURES 2-1010*, *GENERAL FACULTY MEMBERSHIP***

On behalf of the Faculty Rules and Governance Committee, Professor Jody L. Jensen (Committee Chair and Professor of Kinesiology and Health Education) submitted the addition of new instructor titles to the criteria used to determine voting members of the General Faculty in the *Handbook of Operating Procedures 2-1010*, *General Faculty Membership*. The new titles were adopted at the start of the 2018 fall semester and are considered editorial in nature and do not require approval by the voting members of the General Faculty. In addition, the Faculty Rules and Governance Committee also recommends that *HOP 2-1010* be reviewed every four years.

The Secretary has classified this as general legislation that will be submitted to the Faculty Council for approval on a no-protest basis. Final approval resides with the President.

If no objection is filed with the Office of the General Faculty by the date specified below, the legislation will be held to have been approved by the Faculty Council. If an objection is filed within the prescribed period, the legislation will be presented to the Faculty Council at its next meeting. The objection, with reasons, must be signed by a member of the Faculty Council.

To be counted, a protest must be received in the Office of the General Faculty by February 25, 2019.



Alan W. Friedman, Secretary  
General Faculty and Faculty Council  
The University of Texas at Austin  
Arthur J. Thaman and Wilhelmina Doré Thaman Professor of English and Comparative Literature

**ADDITION OF NEW INSTRUCTOR TITLES TO THE CRITERIA USED TO DETERMINE VOTING MEMBERS OF THE GENERAL FACULTY IN THE *HANDBOOK OF OPERATING PROCEDURES 2-1010, GENERAL FACULTY MEMBERSHIP***

The italicized portions of the text are additions to the current policies in HOP 2-1010.

**HOP 2-1010  
GENERAL FACULTY**

[ Sections 1-6: excerpt from Regents' *Rules and Regulations* "Rule 40101: Faculty Role in Educational Policy Formulation"]

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**A. Authority and General Functions**

{No changes to this section.}

**B. Membership**

1. Voting members of the General Faculty include the following:
  - a. All tenured and tenure-track professors and tenure-track instructors.
  - b. All *professors of practice, professors of instruction*, lecturers and clinical faculty who teach organized courses as the instructor of record (with the exception of those listed in B.4. below), who have had a total of two or more academic years of service at these ranks at The University of Texas at Austin and who meet these criteria for an instructional appointment:
    - i. were appointed an average of at least 50% time at UT Austin during each of the two preceding academic years (excluding summer), and
    - ii. are currently appointed at least 50% time at UT Austin (faculty who have served an average of 50% for the past two years become eligible to vote in the next semester they are appointed at least 50% time), and
    - iii. have their primary academic home at UT Austin.
    - iv. Those faculty who satisfy b (i, ii, and iii) will maintain their status except if they fall below an average of 50% appointment for more than two academic years. Also see 4.b below.

{No further changes.}

## POLICY IMPACT STATEMENT

Please submit one Policy Impact Statement for each policy under consideration.

Submission Date: February 11, 2019

Responsible Policy Owner/ Sponsor: Office of the General Faculty  
Phone: 471-5934

Executive Level Sponsor: Executive Vice President and Provost

Proposed Policy Title: **General Faculty Membership**

Existing Policy Title & HOP # (if revision): 2-1010

Future Policies Planned in this Subject Area (list titles if available): N/A

### I. Background and Policy Rationale

**A. Is this policy new, a substantial revision, or a minor revision?**

☐ New    ☐ Substantial Revision    ☒ Minor Revisions

**B. Why is this policy or revision necessary?**

☐ Legal    ☐ Regulatory    ☐ UT System driven  
☐ Financial    ☐ Social Requirement    ☐ Operational/Operational Efficiency  
☒ Current University policy is outdated    ☐ Technological  
☐ Other:

**C. For new policies: Provide a preliminary draft using the policy template that can be found at <http://www.utexas.edu/compliance/policy/> . Fill in as much of the policy template sections as feasible at this point knowing the policy draft can be refined further in the process.**

*Handbook of Operating Procedures 2-1010*

#### GENERAL FACULTY

##### A. Authority and General Functions

{No changes to this section.}

##### B. Membership

1. Voting members of the General Faculty include the following:
  - b. All tenured and tenure-track professors and tenure-track instructors.
  - c. All professors of practice, professors of instruction, lecturers and clinical faculty who teach organized courses as the instructor of record (with the exception of those listed in B.4. below), who have had a total of two or more academic years of service at these ranks at The University of Texas at Austin and who meet these criteria for an instructional appointment:
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    - iii. have their primary academic home at UT Austin.
    - iv. Those faculty who satisfy b (i, ii, and iii) will maintain their status except if they fall below an average of 50% appointment for more than two academic years.

Also see 4.b below.

{No further changes.}

Submitted by:

*Alan W. Friedman*

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Authorized Signature- Responsible Policy Owner

February 11, 2019

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature – Executive Level Sponsor (VP/Provost level)

\_\_\_\_\_  
Date