



Prospectus Writing

Instructions:

The prospectus defense is to take place **no later than 90 days** after passing your comprehensive exams. Students should begin writing their prospectus immediately after their exams and hold their defense within 90 days. The prospectus must be successfully defended before being eligible to advance to doctoral candidacy in the Graduate School.

Name: _____

EID: _____

Comp Exam Start: _____

Comp Exam End: _____

MEL 393 Prospectus Defense Committee: *(all members must attend the defense)*

The prospectus committee is comprised of faculty whose area or research methodology align with your proposed dissertation topic. The Graduate School requires for 3 members of the committee to be from the MELC Graduate Studies Committee, and one member to not be affiliated with the Department.

Supervisor: _____

MELC GSC:

Member 1: _____

MELC GSC:

Member 2: _____

MELC GSC:

Member 3: _____

University/Dept: _____

Prospectus Writing Details:

Formats vary widely depending on the field and project, but most committees request a 15-20 page document that conforms to the standards of scholarly writing within the field. The prospectus should include a title page listing the name of the members of the dissertation committee, specifying the supervisor. It should conform to the standards in scholarly writing within the field in terms of style. It should also include footnotes, references, and bibliographies.

Start: _____

Submission Deadline: _____



Prospectus Writing

Student's Signature:

I acknowledge that it is the student's responsibility to communicate regularly with their supervisor, committee members, the Graduate Advisor and Graduate Coordinator. Timely completion of the Comprehensive Exam milestone is the responsibility of the student. I also understand that I am expected to meet all submission and revision deadlines in a timely matter and understand that my failure to do so will impact my standing in the program.

Student's digital signature

Date

Committee's Signatures:

All committee members must attend the prospectus defense. However, with Graduate Adviser approval, any member may be excused, provided it is not a supervisor or, if applicable, a co-supervisor. Members may attend electronically, including the supervisor/co-supervisor. If a regular committee member is absent, they must read and approve the prospectus prior to the prospectus defense.

Supervisor's digital signature

Date

Member 1 digital signature

Date

Member 2 digital signature

Date

Member 3 digital signature

Date