Cockrell School of Engineering
Faculty Development Award (FDA) Guidelines

Review Committee Composition
The committee shall consist of the seven department chairs.   Department chairs will recuse themselves from ranking applications from their department.

Applicant Eligibility
All ranks of professional-track faculty in the Lecturer, Instruction, and Practice title series are eligible for this program.

FDA Timing
Applications will be due early in the fall semester for development activities proposed to start in the following summer through the summer of the academic year after the application academic year.

Allowable FDA Activities
Allowable activities on an FDA award include summer salary, academic year salary for course release for effort focused on professional development, travel support to conferences and workshops, and student support to assist in course development efforts.

FDA Application Materials
In addition to the general required materials, all applications must be accompanied by a letter of support from the applicant's department chair. These letters shall be no longer than one page and must include approval of the applicant's proposed timing of the FDA.

Management of FDA Application Process
The Academic Affairs Office in Cockrell School of Engineering will manage confirmation of applicant eligibility and communications with the applicants, dean and provost's office.