



My Financial Aid Portal

How do I upload required documents in My Financial Aid?

Sign in with your UT EID

UT EID

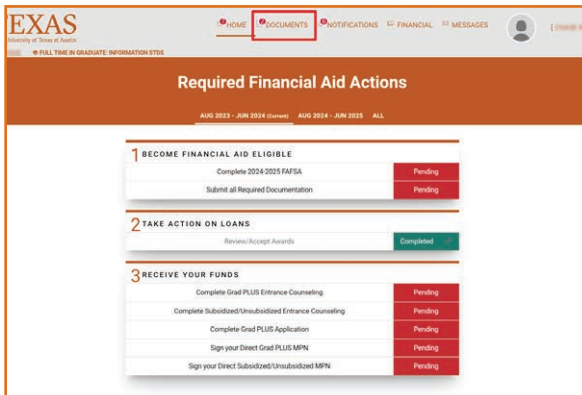
Password

SIGN IN

[I forgot my UT EID or password.](#)
[I have a temporary password.](#)
[I need a UT EID.](#)
[Help](#)

STEP 1:

Log into the My Financial Aid student portal.



Required Financial Aid Actions

AUG 2023 - JUN 2024 (current) | AUG 2024 - JUN 2025 | ALL

Action	Status
1 BECOME FINANCIAL AID ELIGIBLE	
Complete 2024-2025 FAFSA	Pending
Submit all Required Documentation	Pending
2 TAKE ACTION ON LOANS	
Review/Accept Awards	Completed
3 RECEIVE YOUR FUNDS	
Complete Grad PLUS Entrance Counseling	Pending
Complete Subsidized/Unsubsidized Entrance Counseling	Pending
Complete Grad PLUS Application	Pending
Sign your Direct Grad PLUS/MPN	Pending
Sign your Direct Subsidized/Unsubsidized MPN	Pending

STEP 2:

Click on “Documents” in the navigation bar at the top of the homepage.



Documents

have been requested or received to process your financial aid as listed in this page. Please review any documents requiring your attention. You can also upload a not requested document.

Documents Requiring Attention

The following documents need immediate attention to continue processing your financial aid eligibility if you have any questions or concerns, please contact your financial aid office.

Action

U.S. Citizenship and Immigration Services did not confirm you are an eligible non-citizen. You must submit proof of your non-citizen eligibility to complete your financial aid verification process. Please provide a copy of one of the following: Machine Readable Immigrant Visa (MREV) with inspector stamp and statement, Upon endorsement serves as temporary I-551 evidencing permanent residence for one year) included in an unexpired foreign passport, OR Stamp of Refugee Status, Asylum Status, Conditional Entrant (before April 1, 1980), Parolee, or Cuban/Haitian Entrant status with an expiration date that has not passed, OR Certification or eligibility letter from Health and Human Services as a victim of human trafficking. In case of the victim's child, spouse, or parent, submit a T Visa, OR Notice of Action (Form I-797) or court order from an immigration judge, confirming the status of a Barred Immigrant/Qualified Alien; OR United States Travel Document used by lawful permanent residents and refugees/asylees, (pink green cover), associated with Permit to Enter Form I-327, OR U.S. Passport with Non-Citizen National stamp, OR Foreign passport with Processed for I-551 stamp with expiration date that has not passed.	
U.S. Citizenship and Immigration Services did not confirm you are an eligible non-citizen. You must submit proof of your non-citizen eligibility to complete your financial aid verification process. Please provide a copy front and back of your unexpired Alien Registration Card.	
Your Permanent Resident card is required to complete your financial aid verification process. Please submit a copy, front and back of your unexpired Permanent Resident Card.	
U.S. Citizenship and Immigration Services did not confirm you are an eligible non-citizen. You must submit proof of your non-citizen eligibility to complete your financial aid verification process. Please provide a copy front and back of your unexpired Arrival/Departure Record (Form I-94) OR Departure Record (Form I-94A) with status showing - Processed for I-551 Temporary Evidence of Lawful Admission for Permanent Residence with an expiration date that has not passed, OR - Upon Endorsement serves as temporary I-551 evidencing permanent residence for 1 year with port of entrance, date, and issuing officer's signature and title.	

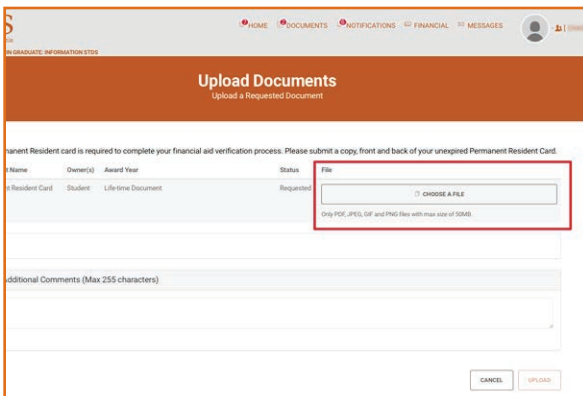
STEP 3:

Click the upload icon to the right of the required document.



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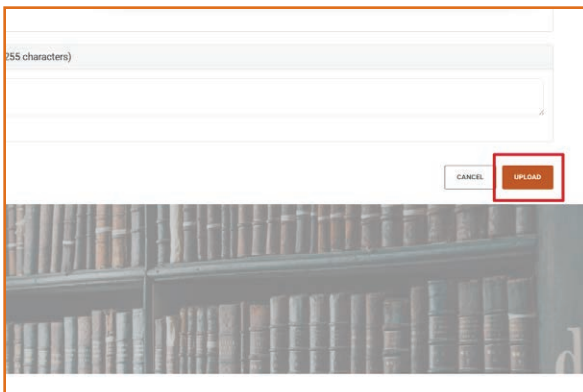


STEP 4:

Click the “Choose a File” button to upload a document saved on your device. My Financial Aid requires document types to be PDF, JPEG, GIF or PNG.

STEP 5:

Review and complete all fillable fields that are require for the document.



STEP 6:

Scroll down and click the “Upload” button at the bottom right of the page to complete the process.



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Document Name	Owner	Status	Received Date	Comments	Update Document
Board of Regents Questionnaire	Student	Acceptable	Feb 11, 2024	State law requires that each student identify any relation to a current Board of Regent member. A student who is related to a current member of the governing board of the institution is prohibited from receiving scholarships unless the scholarship is awarded exclusively based on academic merit (a is athletic scholarship). Relationship to a UT System Regent would include Regent's parent or child, Regent's sibling, or grandparent or grandchild, Regent's great-grandchild, uncle, aunt, nephew, or niece, Regent's spouse, spouse's child, spouse's parent, child's spouse or parent's spouse, Regent's spouse's sibling, spouse's grandparent, or spouse's grandchild. Regent's child's spouse, grandparent's spouse, or grandchild's spouse. A list of current The UT System Board of Regent members is available at: https://utssystem.edu/offices/board-regents/current-regents	
Selective Service	Student	Acceptable	Feb 11, 2024	One or more of your awards requires information regarding your Selective Service Registration Status in accordance with Texas Education Code Section 51.9095. For more information about the Selective Service System, visit sss.gov	
Birth Certificate	Spouse	Acceptable	Feb 10, 2024	Your Birth Certificate is required to complete your financial aid verification process. Pages of birth must reflect a location in the United States or its territories	
Passport	Student	Received	Mar 22, 2024	Your passport is required to complete your financial aid verification process. A passport is an official document issued by a government, carrying the holder's identity and citizenship and entitling them to travel under its protection to and from foreign countries and should contain the holder's name, place and date of birth, an issuing agency and an expiration date.	

SPECIAL NOTE:

All uploaded documents can be found on the Documents page under "Document History."