



The University of Texas at Austin Dell Medical School

STUDENT ACADEMIC PERFORMANCE AND GRADING POLICY

Scope

Students at The University of Texas at Austin Dell Medical School are evaluated in multiple ways, each to be outlined in individual course syllabi and as described in other policies. This policy applies to all graded experiences in the School of Medicine and assures clear and equitable evaluation for all students.

Policy

The Dell Medical School has established committees to oversee the educational program and to monitor academic performance of its medical students. The Undergraduate Medical Education Curriculum Committee (UMEC Committee) is the body that provides central oversight and makes recommendations to the Dell Medical School's Dean and Vice Dean for Education regarding the overall design, management and evaluation of a coherent and coordinated curriculum. The Medical Student Academic Standing Committee (MSASC) is charged with reviewing the academic progress and professional development of each student during all components of the four-year medical education program and making recommendations to the Dean and Vice Dean for Education accordingly. The primary responsibility of the MSASC is to recommend for graduation only those candidates who have satisfactorily completed all graduation requirements and demonstrated consistent professional conduct appropriate for a physician.

Each course director will submit a grade no later than 4 weeks after rotation completion, including narrative. All grades are processed through the Office of Medical Education and submitted to DMS Records Office who will transmit to the Registrar's Office. Upon assigning a non-passing grade, the course director must provide timely written notification to the student. The Associate Dean for Undergraduate Medical Education and the Associate Dean for Student Affairs are to be copied on that notification.

The academic standards for successful completion of the preclinical courses, clerkships and clinical courses are determined by the course directors and clerkship directors, respectively, each adhering to a grading rubric approved by the UMEC Committee. The process by which a student may appeal a grade or evaluation received is set forth in the medical school's Appeal of Grade Policy.

Grade Definitions

P	Pass	Successfully completed all course requirements
F	Fail	Did not successfully complete all requirements, no credit given. A Failing grade will not be removed from the transcript.
H	Honors	Met a specified higher level of performance. Clinical Courses of 4 weeks or longer duration and in the Innovation, Leadership and Discovery Course are the only courses available for the grade of H – Honors.

Approved UMEC Committee 06/20/2023

Approved by UMEC Committee 04/21 2020

Approved by the Faculty Senate 09/16/2016

Approved by the Policy & Bylaws Committee 9/15/2016

PR	Pass after Remediation	Successfully completed all course requirements but required additional time or testing opportunities beyond those described within the course syllabus
W	Withdrawal	Student Withdrew from the University
X	Temporary	Temporary delay of grade due to extenuating circumstances approved by the Office of Medical Education. An X will be changed to another grade when student has completed coursework. If the student does not complete the coursework within a designated time period, the grade will be changed to Fail

Q	Drop	Student dropped the course: A "Q drop" is recorded on the transcript when the course is dropped after 20% of the workdays in that course have been completed. (a "Delete drop" is not recorded on the transcript)
I	Incomplete	Permanently incomplete. An Incomplete will not be removed from the transcript.

For dual-degree courses, the grade submitted by the course director, in accordance with the grading system in use by that school is reported on the transcript.

Remediation:

To remediate a grade of F or I:

- The course must be taken again and passed, or a course that meets the same graduation requirement must be taken and passed. The exact structure of a course re-take will be determined by Course/Clerkship Director with approval from the Associate Dean of Undergraduate Medical Education. An Honors grade is not available in a repeated enrollment of that course.

To remediate a grade of X:

- The exact structure of the remediation will be determined by Course/Clerkship Director with approval from the Associate Dean of Undergraduate Medical Education. If the X grade is due to failure of any graded component of the course, a grade of Honors is not permitted.

To remediate performance in a non-graded course:

- Any graduation requirement that is not a graded course (CBSE, NBME exams, CPX, Professionalism outside a single course, etc.) must be remediated. CBSE must be taken. NBME and CPX exams must be repeated until a passing score is obtained. (See USMLE Policy for details about NBME remediation). Professionalism concerns must be resolved to the satisfaction of the MSASC.

Any student with the need to remediate any graduation requirements may be provisionally promoted at the discretion of the MSASC but may not graduate until it has been remediated to the satisfaction of the MSASC. (See promotion – and graduation policy)

Approved UMEC Committee 06/20/2023

Approved by UMEC Committee 04/21 2020

Approved by the Faculty Senate 09/16/2016

Approved by the Policy & Bylaws Committee 9/15/2016